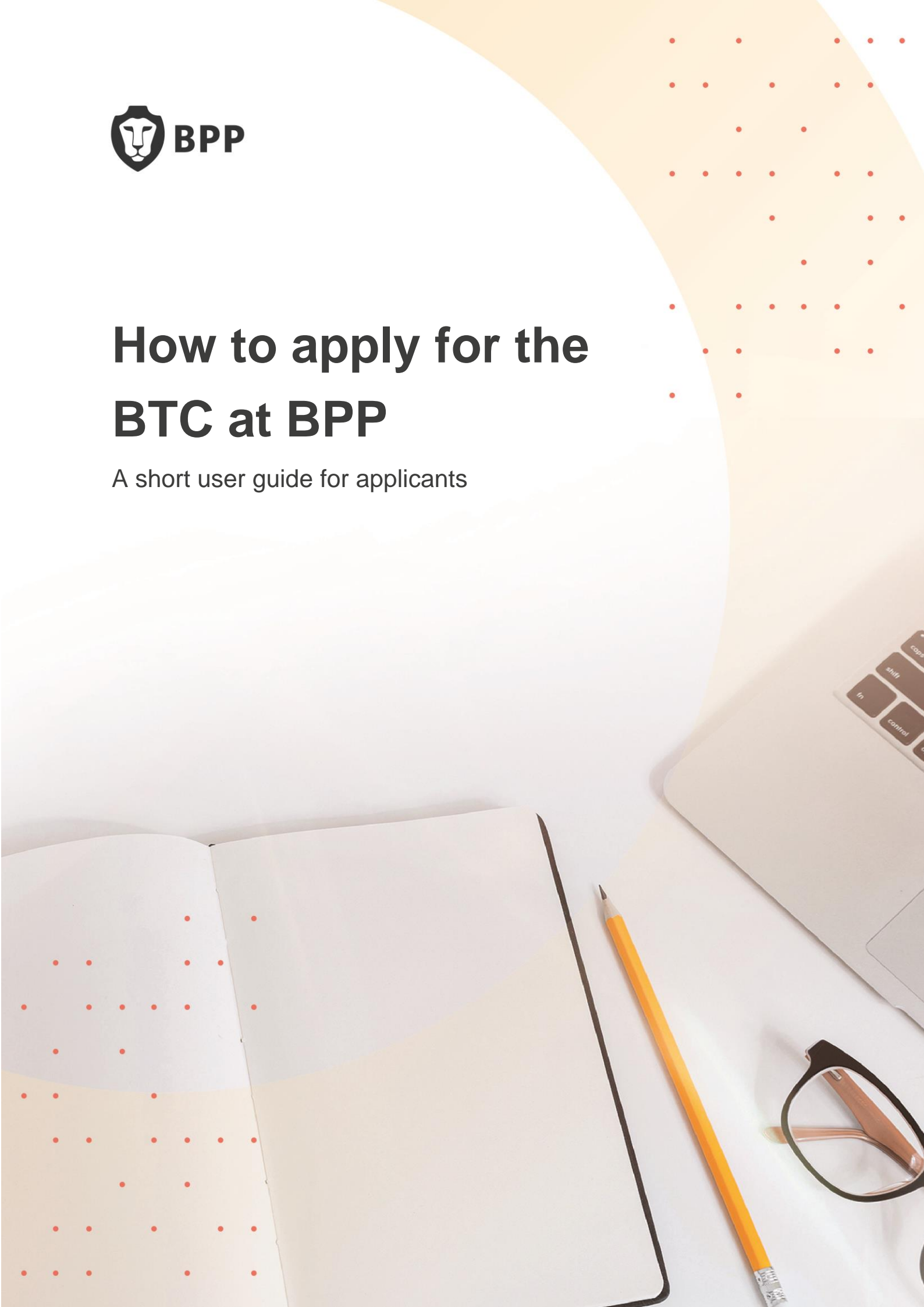




How to apply for the BTC at BPP

A short user guide for applicants



Contents

1. Overview
2. BTC Scholarships
3. Submitting your application for the Barrister Training Course (BTC), LLM Legal Practice (Bar) or BTC Part 1
4. Submitting video evidence
 - 4.1. Why do we request video evidence?
 - 4.2. Video evidence rules and guidance
 - 4.3. Downloading the BPP BTC Video Evidence App
 - 4.4. Submitting a video through the BPP BTC Video Evidence App
5. Reference in support of your application
6. Receiving and accepting an offer
7. Cancellation or deferral of place
8. Enrolment requirements
9. BPP BTC Admissions Timetable 2019-2020

1. Overview

- Applicants for the BTC at BPP can start applying from November 2019 for the following academic year in September. The full [timetable](#) is available at the end of this guide.
- All applications are made direct to BPP.
- Full time and part time modes are available. Note part time is available in London only. The minimum duration of the full-time course is 8 months and for part-time is 20 months.
- Once the application is submitted, you will then be required to submit a short video demonstrating your oral communications skills. Further details are given in section 4.
- The system checks that you have completed each required question before it can be submitted.
- We will consider applications in two rounds. Please refer to the [timetable](#) at the end of the guide for further details.
- Making an application is not a guarantee of acceptance onto the programme.
- Entry onto the BTC is regulated by the Bar Standards Board. The Bar Standards Board require applicants to satisfactorily complete the Academic Stage of Training for The Bar before commencing the BTC.
- Entry requirements for the programme are:
 - Qualifying law degree or non-law degree plus CPE/GDL (minimum 2:1 or 2:2 with extenuating circumstances)
 - Membership of an Inn of Court
 - A pass in the Bar Course Aptitude Test (BCAT)
 - Submission of our application form
 - Submission of a video
 - Receipt of a satisfactory reference
 - Fluency in English. For International students details of academic and English language requirements, please visit “What are the entry requirements for the Barrister Training Course (BTC)?” section by clicking [here](#).
- No fee is payable in order to submit an application.

2. BTC Scholarships

- BTC Excellence and Advocacy scholarships:

If you apply for the BTC before 6 April 2020, you will be considered for our BTC scholarships, worth £1,000. This is based on the content of your written application and video evidence.

 - BTC Excellence scholarships are awarded to applicants demonstrating exceptional academic achievement, through attaining a 1st class honours degree (or evidence of a predicted first).
 - BTC Advocacy scholarships are awarded to applicants who show exceptional persuasion and communication skills in their video evidence.
- Other scholarships
 - We recognise that some individuals have the ambition, passion and drive to study but not the finances. We offer several scholarships and bursaries to high achievers and to those who might not have the finances to go to university, but do have the ability, commitment and dedication. More details can be found on our website [here](#).

3. Submitting your application for the Barrister Training Course (BTC), LLM Legal Practice (Bar) or BTC Part 1

- To start an application for your chosen programme, you will need to register and create an account with BPP by clicking “Apply Now” on the Barrister Training Course page on the BPP website or by clicking [here](#).
- Once registered, select “My Applications” from the sidebar, then select “Bar Training Course applications”.
- There are three programmes to choose from in the dropdown:
 - Barrister Training Course (BTC Parts 1 and 2)
 - BTC Part 1 only
 - LLM Legal Practice (Bar)
- Once you have completed the form, uploaded any documents as requested and submitted your application, you will receive a confirmation email containing your BPP applicant number and instructions for submitting your video evidence.
- Your nominated referee will also receive an email requesting submission of a reference.

4. Submitting video evidence

4.1. Why do we request video evidence?

As part of our BTC selection process, you will need to submit a short video demonstrating your oral communication and persuasion skills.

We use this to assess your advocacy potential and ensure that you will be able to succeed on our BTC, without requiring you to travel to a selection event. If English is not your first language, it is also the start of the process for establishing that you have the required fluency.

We also use it to identify those with exceptional skills of persuasion and oral communication to whom we will award a scholarship of £1000 (see section 2 above).

Before submitting your video, please read the full rules and guidance below.

4.2. Video evidence rules and guidance

What do you need to do?

Prepare a short video of yourself arguing for one of the following five topics:

- Select an item of current news. Persuade us why the issue under discussion in that news item is either good or bad for the UK
- Choose a hobby or pastime of yours and persuade us that more people should take it up
- Persuade us that social media is either good or bad for society
- Choose a scientific invention or discovery of the 20th century that you feel has had the greatest impact on society. Persuade us why
- Persuade us that online courts will be a force for good in improving access to justice

What criteria will we use?

We are looking for three things from your video:

- Clarity of delivery (including fluency, pace, clarity of enunciation, correct use of grammar, breadth of appropriate vocabulary, tone, pitch)
- Structure of argument
- Ability to persuade

We are looking for potential, not the finished article. You are not expected to have had any technical advocacy training, as you will receive this on our BTC. However, any previous experience of mootng, debating and negotiation is likely to have helped to develop your oral skills.

Video length

Your video must be no more than 5 minutes long. There is no minimum time required, but we recommend at least 3 minutes to develop your argument.

Recording your video

In your video, you must clearly show your head and shoulders, ensuring that your face is identifiable, and your voice is clearly audible. We recommend recording on a smartphone or tablet if possible. There are no other sound or picture requirements. No additional marks are awarded for production quality.

If you have any difficulty in recording the video because of an accessibility issue, please contact our Admissions Team on [03300 603 100](tel:03300603100). We will be able to offer an alternative to producing a video, which could include an audio only submission, a presentation over Skype or a face to face presentation at one of our centres.

4.3. Downloading the BPP BTC Video Evidence App

To submit your video, you will need to download the BPP BTC Video Evidence app for [iOS](#) or [Android](#) and record a short video to demonstrate your skills of oral communication and persuasion.

If you have any questions about the content of your video or need help with the submission process, simply speak to our Admissions Team on [03300 603 100](tel:03300603100).

4.4. Submitting a video through the BPP BTC Video Evidence App

- Launch the mobile application in your mobile device.
- Log in using the same email address used to submit your written BTC application form on bpp.com.
- From the home screen, select “BTC Video Application”
- Here you will be presented with two options: “Submit your BTC video”, where you will upload your video submission, and “Upload a copy of your passport”, where you need to submit ID evidence (a scan or photo of your passport)”.
- **Both sections require you to input your BPP application number.** This number is unique to you and can be found in your BTC application confirmation email. We use this identifier to link your video application to your written application.

- A large tick will appear once your submission has been processed.
- You can navigate around the app by using the buttons at the top of the screen.

5. Reference in support of your application

- As part of your application, you will be asked to submit details of one referee.
- The reference must be an academic reference from your current/most recent university.
- Applicants should advise their referee to submit their reference as soon as possible. Any offers made will be subject to receipt of satisfactory references.

6. Receiving and accepting an offer

- Details of when offers will be released are given in the [timetable](#) at the end of the guide. Offers will have an expiry date which will be given with the offer.
- If you are approaching the deadline without having yet accepted your offer, to avoid the offer expiring, please contact the admissions team on +44 (0) 3300 603 100.

7. Cancellation or deferral of place

- An applicant who fails to inform BPP that they do not wish to take up their place after an offer has been accepted, may result in being liable for fees.
- Applicants should carefully read the Terms and Conditions of any offer they receive prior to accepting it.

8. Enrolment requirements

- Applicants are not required to be a member of an Inn of Court upon submission of their application but must be a member upon enrolment on the BTC.
- One of the core requirements of the BTC is that applicants pass the bar course aptitude test, known as 'BCAT'. It is a computer based, multiple choice assessment and tests aptitude for critical thinking and reasoning.
- Applicants will be able to apply for the BTC, but not enrol without passing it. For further guidance on the BCAT and details of the deadline, click [here](#).

9. BPP BTC Admissions Timetable 2019-2020

Dates are subject to change.

Event	2019-2020
First round BTC applications open (direct to BPP)	From November 2019
First round BTC offers released (with Excellence and Advocacy Scholarship results)	From November 2019
Applicant Open Evenings and Personal Open Days commence	From January 2020
Acceptance deadline for first round BTC offers	6 April 2020 (midnight)
Second round BTC applications open	7 April 2020
Second round BTC offers released	From 8 April 2020
Applications open for other Law scholarships	Late Spring 2020
Deadline for joining an Inn of Court	31 st May 2020
Deadline to complete BCAT test	1 September 2020
Second round BTC applications close (to new applicants - those in the system already may still receive offers)	1 September 2020
Term commences	1 September 2020

