



ICAEW tutor toolkit.



Welcome to our guide.

Our toolkit.

BPP has been teaching ICAEW for over 40 years, has market leading pass rates in the UK and as an ICAEW-approved Partner in Learning all of our programmes is supported with world class study materials. Now we want to share our secrets of success with you and help revolutionise the way you teach ICAEW.

This guide is designed to take you through the full range of resources available from BPP to support your ICAEW course delivery, including information on how BPP's resources can make your teaching even more effective.

We would love to hear your feedback, and if you have any questions please do get in touch with us at: learningmedia@bpp.com

ICAEW Teaching Resources that get results.

We believe the formula for a successful ICAEW programme derives from a combination of well structured courses, exam qualified tutors who have worked in industry or as finance professionals and world class teaching resources.

We have combined our expertise to create our 'Tutor Toolkit' which is specifically designed to support you as a tutor in your classroom.

The Toolkit offers different resources depending on the level of exam. It contains everything a tuition provider would need to build and run a successful ICAEW course.

All of our materials can revolutionise your course, add value to your classes, improve student experience and ultimately help you to increase pass rates.

How does it work?

As a tutor, when your institution subscribes to the Tutor Toolkit package, you will get access to your own personal online area where you will be able to access your resources. This will enable you to access electronic ("soft") copies of the materials for use in the classroom, allowing you to show resources via a projector on your whiteboard or screen during classes.

The Standard Toolkit is free as long as you purchase the Course Notes for each student. The Comprehensive Toolkit is free when you purchase the Course Notes and Enhanced Classroom for each student.

BPP Tuition Solutions Provider Accreditation scheme

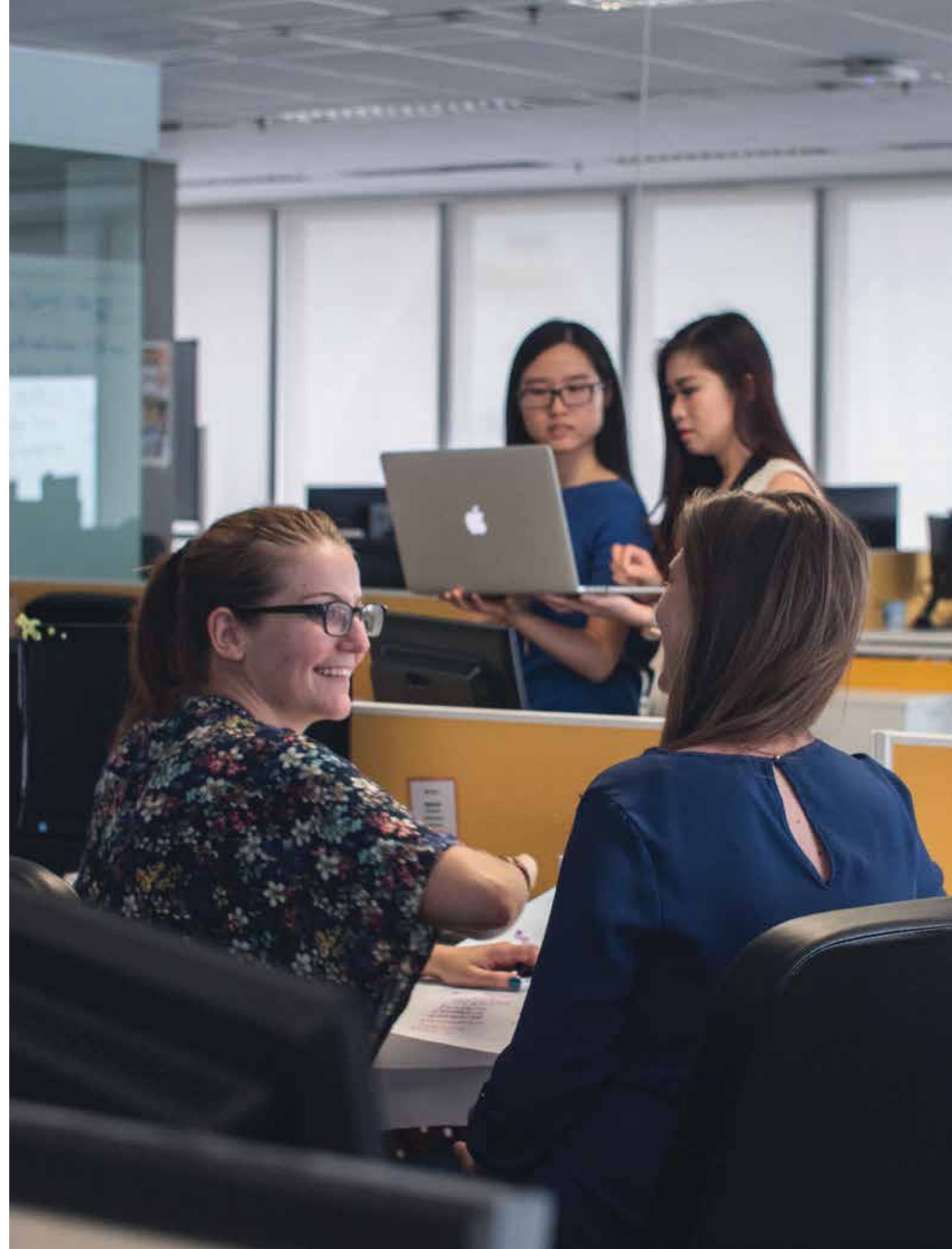
Demonstrate that as a training provider, in conjunction with the excellent tuition you provide, your institution is also offering the highest quality resources and support for your students.

By adopting BPP content and support you can be awarded a badge to assist with the marketing of your programmes.

Find out more in the Tuition Solutions Provider Accreditation Scheme brochure.



Toolkit Content	Standard					Page Number
	Certificate	Professional	Advanced	Case Study	Comprehensive - as Standard, plus	
Recorded overview of resources	✓	✓	✓			
Progress tests	✓					8
Final Mock and Solutions	✓					11
Course Exams with Solutions		✓	✓			8
Revision Course Notes		✓				11
Integrated/Taught Phase Tutor Guidance	✓	✓	✓	✓		12
Revision Phase Tutor Guidance		✓	✓			12
Electronic copy of Taught Course Notes	✓	✓	✓	✓		8
Case Study Advance Information (AI)				✓		
BPP AI workbook and exercises					✓	
BPP Case Mocks and Solutions based on AI					✓	
Enhanced Classroom (available when ECR purchased for each student)					✓	



About BPP.

Our heritage

BPP has over 40 years' of experience providing tuition for the ICAEW qualification. We are proud of our history in the market, and focus on ensuring we can provide the highest quality, comprehensive materials both for our tutors and for other tuition providers.

We seek to inspire, enthuse and guide people from all walks of life on every step of their educational journey. We have a passion for imparting knowledge and improving lives through education.

BPP are an **ICAEW Partner in Learning** with a strong history for delivering Global Prize-Winners including first in the world and outstanding pass rates well above the ICAEW global average.

ICAEW teaching resources that get results

We believe the formula for a successful ICAEW programme derives from a combination of well-structured courses, tutors who have worked in industry and teaching resources that break down the syllabus into manageable pieces.

The resources found in our Toolkit **replicates the resources our tutors use in the classroom**. This provides the structure and content for the Taught and Revision phases of your course.

Allow BPP to help you save time when preparing to teach, and to help you deliver your courses more easily by making use of our Tutor Toolkit and its range of support resources. With our materials and teaching resources you will have all the tools your students will need to make sure they fully grasp the topics in the build up to exam day.



Taught course notes.

Comprehensive teaching notes written by BPP Subject Matter Experts and used by BPP tutors. Designed to support the delivery of the Taught phase of your ICAEW programme.

BPP Taught Course Notes are designed to help you to lead students through the key topics and approaches required for the paper.

Broken down into chapters they allow you to focus your time on the core topics and knowledge areas as you introduce students to the first phase of teaching. Every chapter includes Lecture Examples to build the confidence of students and to assist their understanding of topics as they are covered.

- ✓ Save time not having to prepare your own class materials
- ✓ Prepare anywhere with electronic versions in your own personal online library
- ✓ Give students consistent, comprehensive materials to ease their learning
- ✓ Have confidence that all content and lecture examples are updated for technical, legislative and style of assessment changes
- ✓ Efficient, effective coverage of core areas for each paper
- ✓ Integrated lecture examples
- ✓ Overview diagrams for each chapter

Audit and other assurance compared

Nature of work undertaken

The following table compares the main audit procedures as outlined in International Standard on Auditing (ISA) 300 with those that would be carried out in a review following the guidance of each International Standard on Review Engagements (ISRE) 3000 for reviewing financial information and those that would be carried out in examining prospective financial information under International Standard on Assurance Engagements (ISAE) 3000:

ISA 300	ISRE 3000	ISAE 3000
Inspection of documentation	Inquiry	Assessment of assumptions
Inspection of assets	Analytical procedures	Reconciliation
Observation		Written representations
External confirmation		
Recalculation		
Reperformance		
Inspection of procedures		
Inquiry		

Quality of evidence

It is clear that the level of assurance is obtained during a review engagement, and the evidence is generally less reliable in nature of the more reliable sources, such as third party confirmation and further evidence generated by the insurance provider, are not required.

Responsibility

In both of these cases the insurance provider can give only a low level of assurance and in the case of prospective information, such as the financial figures, may include additional warnings to readers of the assurance opinion about the nature of the information and the assurance that can be given.

We will look at the content of such reports in more detail later in this course.

Assessments.

Linked to BPP Taught Course Notes, assessments are designed to assess your students' knowledge as they progress through their studies.

Certificate level progress test and a final mock both replicate the real exam and are worth 100 marks.

Professional and Advanced level assessments (not including Case Study) are made up of Course Exam 1, which is 50 marks, and Course Exam 2 which is 80 marks. Set in exam style and reflecting syllabus content, both exams help to build your students' confidence towards the real exam. They are also an opportunity for students to start practising exam skills, such as interpretation of requirements and time management during the Taught phase. There is also the added confidence that these exams are reviewed annually and updated for any changes in legislation, syllabus and style of assessment.





Professional level revision course notes.

Certificate level final mock exams.

Comprehensive Revision Notes written by BPP Subject Matter Experts and used by BPP tutors. Designed to support the delivery of your revision courses.

The nature of the Revision Notes is that they provide clear and easy to follow overview diagrams that enable you to summarise the syllabus area in an efficient manner before moving on to question practice within your revision phase.

The chapters are broken down and presented in the same way as the Course Notes and presented in a similar way so both you and your students can be familiar with the approach and layout.

Fully updated for any syllabus or legislative changes each exam cycle.

A true test of student knowledge in the build up to exam day.

Help students with the final step in their studies, enabling them to bring together all their learning and practise before the real exam. It is exam standard and exam style covering the core topics crucial for success, designed to be sat as a real mock exam to time.

- ✓ Fully updated for changes in legislation, syllabus and style of assessment
- ✓ Answers are provided for tutor use



Tutor guidance.

A step-by-step guide on how to use the ICAEW Tutor Toolkit to maximise student success.

These are new and improved and are fully linked to the BPP Course Notes and to ICAEW learning materials. It highlights the key areas, how topics are examined and syllabus links.

In addition, course timetables are included recommending the chapters to cover on teaching days as well as additional examples and case studies allowing tutors to add content and promote discussion amongst students.

There is tutor guidance available to support both the taught and revision phases (except Certificate which is integrated, and case study), to save you time when preparing both phases.

The screenshot shows a document titled 'A framework for maximizing shareholder wealth'. It includes a flowchart with three main branches: 'Investment Strategy', 'Financing Strategy', and 'Dividend Strategy'. Below the flowchart, there is a table with columns for 'Investment Strategy', 'Financing Strategy', and 'Dividend Strategy'. The table contains various financial metrics and data points, including 'Return on Equity', 'Debt to Equity Ratio', and 'Dividend Payout Ratio'. The document also includes a section for 'Key Performance Indicators' and a 'Conclusion' section.

Exclusively available on the Comprehensive package only.

BPP Case Study Advance Information (AI) Workbook

This resource gives BPP's expert analysis on the AI numbers and topic, providing information on potential scenarios which might be faced in the real exam. Exercises are provided to aid students' analysis and understanding.

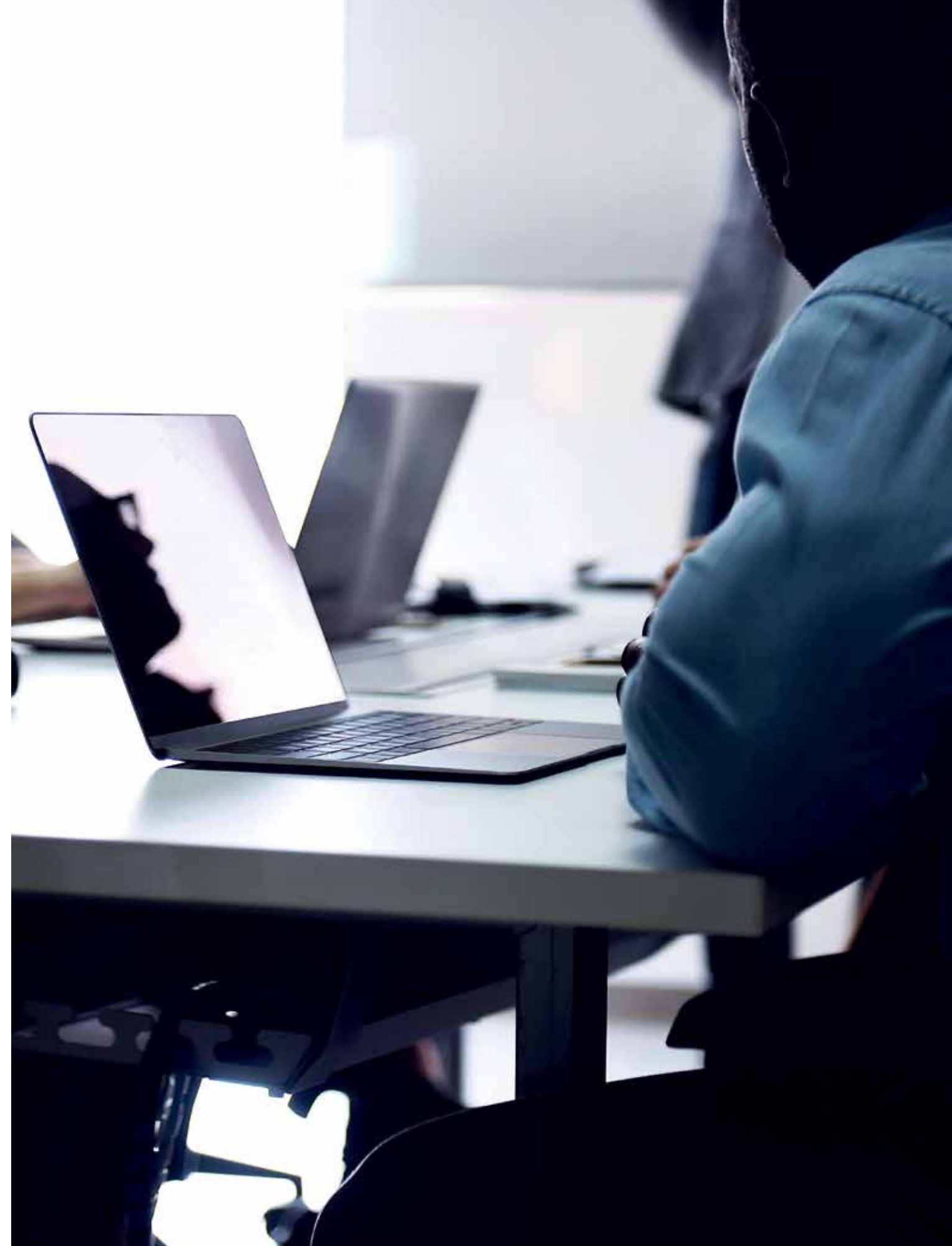
Case Study AI mocks and solutions

Based on the AI, the mocks and solutions are aimed at giving you resources to prepare your students for the real exam through question practice.

Enhanced Classroom

Gain access to BPP's Enhanced Classroom product when you purchase BPP's ICAEW course notes and ECR for each student which consists of recorded lectures for every syllabus chapter, including a walkthrough of the Case Advanced Information, plus many more useful resources.

New and experienced tutors alike will benefit from these additional tools to aid preparation.





Frequently asked questions.

What is the Tutor Toolkit?

BPP's Tutor Toolkits are suites of resources designed specifically to support tutors with their programme design and classroom delivery, to help them provide an engaging and effective course whilst saving them time and energy.

What is the difference between Course Notes and the ICAEW learning materials?

BPP's Taught Course Notes have been designed by tutors for tutors, specifically to support classroom delivery. They contain the core content for a paper, with integrated examples for additional practice for your students as you progress through the learning phase. They are designed to give you, and your students, a consistent core structure – which you as a tutor can add to so that you can tailor your delivery to your students, but still saving you time producing handouts and examples.

How much is it?

The Tutor Toolkit is free for the tutor to access when using BPP's course notes for your students. For access to the Tutor Toolkit, your students would each need to purchase Course Notes, and ICAEW learning materials. Your institution does not need to adopt for all papers at once, and there are no minimum quantities, other than all students sitting a paper must purchase the course notes for the relevant sitting.

Why must each student have Course Notes and ICAEW learning materials?

The Taught Course Notes contain the core content for a paper, but not 100% of the syllabus. The objective is to provide you, and therefore your students, with a base that helps to make a pass achievable. The ICAEW study manual however is still required for reference and additional reading to ensure students have access to 100% of the syllabus knowledge whilst studying with you. The ICAEW Question Bank is required as the questions are used in class as part of the teaching programme, especially during the revision phase.

But if Course Notes do not cover all of the syllabus how are they useful to me and my students?

BPP's Taught Course Notes do not cover 100% of the syllabus, but they have still been used, alongside the expertise of a tutor and with the proven structure of Learn, Practice & Rehearse, to deliver Global Prize-winners. Their flexible structure combining core knowledge with examples to practise as you go along gives you the skeleton for engaging course delivery which can be tailored to your classes whilst showcasing your tutor expertise.

But I already produce my own materials/notes/handouts

We understand how much work it is to produce materials to support classroom delivery, we have been doing it for 40 years. However, ICAEW is continuing to develop its qualification in line with market needs and to maintain the rigour of the prestigious qualification. By transferring to BPP's materials, you will have to spend less time updating materials, and associated examples when there are changes, giving you more time to focus on delivery, support, or whatever else you choose to give your students the best chances of success. The Course Notes are designed with tutors in mind, allowing you to continue to build on the core content with your own stories and examples, to tailor the delivery in your classroom using your local expertise safe in the knowledge that you're benefitting from BPP's 40 years of experience in delivering globally successful programmes.



To find out more, get in touch now

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Part of the Apollo Global Education Network.

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